Look at our new website

In September 2009, we saw the first launch of the library website. This was the first time BUiD Library had its own website. For over two years now, we have endeavored to improve with the assistance of a group of people from IT, Academic Success Unit, and Student Services. The new website now has even more information sources.

The project team took the opportunity to review the content and designed a clear and easier way to navigate. The team strived to look for concise information to demonstrate Electronic Resources and Services with the limited resources available.

The new design is increasingly developing to improve web-based library applications, including Finding the Resources you want through the Catalogue search, and Services specifically on Inter-library loan requests. We have also included an online feedback under Contact Us, to welcome your suggestions. Our library website address is http://library.buid.ac.ae

News Update

Library acquires RFID technology

Edutech has successfully supplied and implemented an integrated information management system for the library of the British University in Dubai. The system utilizes Radio Frequency Identification technology (RFID) that facilitates library management, including tracking of books to protect them from loss. It also helps to manage inventory automatically and efficiently, allowing the librarian and library staff more time for providing effective assistance to faculty and students.

The library now has the latest specialized systems as are being adopted by the world's major university libraries. Edutech is convinced that the library now has the most affordable user-friendly integrated library system.

The library system provides faculty and student access to the library collection and available services online.

Good News!!!
Extended Loan Period

We heard it from you!
Due to public demand loan period has been extended from 7 days to 14 days.

INSIDE THIS ISSUE:

News Update *... continued from page 1*

New Print Resources

The Library recently purchased a total of 893 titles for 2010 on Social Sciences, Engineering and Business. This is to ensure that your module readings recommended by your faculty are available in the Library.

Short Loan collections

The Library is building up its Short Loan collections to provide students with equitable access to high demand library resources. Loan period is for 7 days which cannot be renewed.

Fiction books

The Library is equipped with resources which are academic related and resources for leisure reading. A number of fiction books have been donated to the library and this has jumpstarted our collection. Your contributions are most welcome to help us build this collection.

Bank Scope database – provides information on public and private banks throughout the world. The information includes detailed spreadsheet data (balance sheet and income statements), ownership information (shareholders and subsidiaries), Reuter's news articles, ratings and reports. The data is updated 18 times a year. Access on-campus for this database is permitted on a single user basis.

EBSCO Education Research Complete database covers areas of curriculum instruction as well as administration, policy, funding, and related social issues. The database provides indexing and abstracts for more than 2,400 journals, as well as full text for over 1,400 journals. This database also includes full text for more than 550 books and monographs, and full text for numerous education-related conference papers.

Find more from your Library...

News online

A helpful list of freely available magazines and newspapers locally and international can be found on our Library website under Serials collection then News Resources. The list brings together commonly used news sources within UAE and Middle East and internationally popular titles.

Arabian collection

The Library has purchased 17 titles from Arabian Heritage Library published by Motivate Publishing. The collection is a link to the history of UAE and other Arabian countries.

Audio-Visual resources

Do you know that the Library is equipped with a few CD's and DVD's that will enhance your learning skills? Visit the Library to find this new collection.

Do you know...

... Online Public Access Catalogue (OPAC)

OPAC is an online catalogue of the library collection that helps you locate the resources you need in any computers in the library and even off-campus. Simply go to our website and use the catalogue search. There are two search facilities: Advance search enables you to check the availability of the material you need and Course Reserves to view all the course readings for your module.

... My Library can connect you to the Library from off-campus

You don't need to be in the Library in order to use our services. My Library lets you log in to your library account to view your check out items and its due date, renew your items online and request items.

... Inter-Library Loan Request

Can't find what you want? Inter-library loan request may be able to get it for you elsewhere. The library has expanded its borrowing facilities through resource sharing with other libraries.

Books and periodical articles not found in the library collection may be obtained through inter-library loan or document delivery request if available from any of the lending universities. This replaces the article request service of the library.

To find out more, visit our Library website under Services.

... Need a Room for Group Study?

This is to facilitate BUiD students working on group assignments / presentations.

Reservation can be made up to a maximum of (3) three hours only. Rooms will be allocated depending on the availability. To book for a room, please email Hassan at hassan.modiraparambil@buid.ac.ae. Find out more at our Library website under Services for Students.

... Circulation counts

Library statistics says it all! Based on the report generated from the Library system, it shows that there were a total of **15,354** circulation counts from 01 September 2010 – 31 July 2011. Top three classifications commonly borrowed were from Social Sciences, Language and Technology/Applied Science.

Helpful Hints

Academic Literacy Skills

Study skills and academic writing skills are essential tools for all students irrespective of specialization, previous qualifications or module grades. Many students have taken the initiative to attend ASU workshops but workshop content alone is insufficient for students to develop graduate academic literacy skills.

It is advised that you approach academic literacy skills the same way as you would your subject module. This means reading and using a range of sources and doing extra study and practice to enhance your academic English and related study skills. There is a good selection of books available in the library that provides many activities and hints in developing your academic literacy skills across the board. Some of the more highly recommended texts are:

Brause, R.S. (2000). *Writing your Doctoral Dissertation: Invisible Rules for Success*. London:RoutledgeFalmer.

Cooley, J. & Lewkowicz, J. (2003). *Dissertation Writing in Practice*. Hong Kong: HK University Press.

Cottrell, S. (2003). *The study skills handbook*. 2nd edn. Hampshire:Palgrave Macmillan.

Murray, R. (2002). *How to Write a Thesis*. Berkshire:OUP.

McCormack, J. & Slaght, J. (2009). *Extended Writing and Research Skills*. Reading:Garnet.

Pallant, A. (2009). *Writing*. Reading:Garnet.

Swales, J.M. & Feak, C.B. (2004). *Academic Writing for Graduate Students*. 2nd edn. Michigan:University of Michigan Press.

Walters, D. (1999). *The Readable Thesis: A Guide to Clear and Effective Writing*. New Hampshire:Avocus Publishing.

The Academic Success Unit course on Blackboard also has a list of online links that you can explore and do, practice activities and tests to further develop your academic literacy, reading and writing skills. The following few are particularly useful:

http://owl.english.purdue.edu/
http://www.phrasebank.manchester.ac.uk/
https://ilrb.cf.ac.uk/multisubject/podcast/index.html
http://www.studygs.net

Dewey Decimal Classification System

BUiD library uses the **Dewey Decimal Classification** (DDC) system to organize resources in a systematic order by discipline. DDC was developed by Melvil Dewey in 1876. The number assigned to each book is known as "**call number**" or sometimes called as "class mark" which is used to locate items on the shelving location.

e.g. of Call Number: 658.404
                         TUR
                         2010

Books are arranged on the shelf in an increasing order of the decimal number.

e.g.   658
         658.01
         658.02
         658.026
         658.04
         658.04136
         658.042
         658.1

The numbers start from 000 – 999 with decimal points after them. There is no limit to the digits after the decimal point. When two books have the same number the second line of the call number (usually the first 3 letters of the author's last name or the title if there is no identifiable author) is placed in alphabetical order. The 3rd line is the copyright year.

Thank you for your Gifts and Donations

The University library has been enriched by donations and gifts from staff, organizations and students. It is an invaluable addition to our collection and we take this opportunity to say **"Thank you for Your Gifts and Donations"**

Mohammad bin Rashid Al Maktoum Foundation (MBRF)
The Library has received a large number of English and Arabic resources published by MBRF.

The Emirates Centre for Strategic Studies and Research (ECSSR) aims to encourage research, writing and translation in the Arab world, enrich Arabic libraries with outstanding books and academic studies, and promote cultural interaction across the world. ECSSR books explore various political, economic, social, strategic military and information issues, pertaining to the Arabian Gulf region in particular, and the Arab world and the international community in general.

Thank You... *(Continued from page 3)*

University of Reading - CALS Dr. Alan Tonkyn, the Senior Lecturer in Applied Linguistics from University of Reading Department of English Language and Linguistics, has generously donated copies of English Language Teaching Journals to the Library in coordination with Amanda Howard.

Special thanks to BUiD staff and students who continuously support the Library

Professor Ashly Pinnington

Journal of Management Studies

Academy of Management Journal

People Management magazine

Dr Abubakr Suliman

HR monthly: HR With Impact magazine

Asia Pacific : Journal of Human Resources

Prof Robert Whalley

Engineering & Technology magazine

Professional Engineering magazine

Dr Eugenie Samier for donating 16 books about educational leadership and administration in particular.

Dr Iyad Rahwan, former lecturer in Informatics for donating 31 books which will be useful for our Informatics students.

Dr Mick Randall, former Dean of Faculty of Education, for his 17 materials related to English language teaching

Dr Abeer Al Shaheen, former lecturer in SDBE for her book entitled "Embodying Virtual Architecture"

Also to Prof Mohammed Dulaimi, Prof Bassam Abu Hijleh, Dr Abdullah Alshamsi, Dr Sufian Forawi, Martin Prince, and Melanie Periera, and our students namely, Abdualla Alkuwaiti and Noora Alshamsi for donating books to the Library.

Feedback

We listen and continually take your feedback into consideration to work towards improvement for you. You can send your feedbacks/ suggestions through our suggestion box in the Library or fill in the online form available on the Library website under Contact Us.

Watch out for more!!!

* To help you manage your printing services, Library will be soon implementing a Print Management System.

* We are working for an e-access on your learning resources accessible through Blackboard. Find out more in our news and announcement.

* In order to provide accurate subject headings through subject search, the Library is currently updating each item record in the library database.

* To prepare our library for the provision of our undergraduate programmes, the Library will conduct an overall survey by the end of the year.

*** The Library will be installing cameras for security reasons. Please respect the library collection so that you and others can use it now and in the future.**

Staff Notes

Visit to UK Partner Universities

Three members of BUiD staff visited University of Manchester and Cardiff University from 9-12 May 2011 in a bid to learn about best practices in areas pertaining to student administration, learning resources and teaching and learning. Marisol Leonen (Librarian), Sinu Jackson (previously Head of IT) and Radhika Iyer-O'Sullivan (Learning & Teaching Advisor) spent 2 days at each university meeting relevant counterparts and discussing issues and solutions to align BUiD's procedures with those applied at the said universities. Meetings were held with key people on a range of issues concerning e-resource links, student administration software, technicalities regarding student management systems, Academic English support to both undergraduate and postgraduate students and extensive use of plagiarism detection software. This trip has given the team insight into ways of maximizing student learning opportunities at BUiD and also allowed them to forge professional links and exchange ideas with key personnel at these two important partner institutions.

Let's hear it from you...

Question: How can we help you to further engage with the resources available in the library?

"By sending us the latest books/magazines/ added to your collection, circulating to everyone links to research articles on Higher Education and Market trends of Higher education, highlighting BUiD academics' published articles ,books ,journals etc. and research updates from Partner UK universities specially those relevant to our programmes" – **Nishath Rizwan, Marketing**

"I have regularly utilised the University library facilities since I began the post graduate programme in January this year. The facilities are satisfactory and the library staff are courteous and helpful. I would however appreciate if the University subscribed to some reputed journals/magazines in the field of education. This can help students keep abreast with the latest developments and concerns in education and direct their focus towards issues that are topical and relevant." – **Master of Education Student**

"What about introducing Arabic resources as well that can support our Literature Review or that act as a clarification to its English counterpart (translated book/article) if any." – **Ghada Ahmed Al Sahiba, MSc Project Management Student**

CALENDAR

September

	4-22	Registration to Library database
	10	Student General Induction
	17	Classes Commence for All Programmes
	17 & 20	Referencing Workshop (Part 1)
	18 - 28	Classroom Library Orientation
	19	Skills for Graduate Success Workshop
	24 & 27	Referencing Workshop (Part 2)
	25, 28	How to Use Your Library
	26	Academic Reading Workshop
	26 - 27	*Oxford Business Group
	30	*Introduction of Print Management System

October

	1 - 31	Book Sale Month
	1, 8	Referencing Workshop Parts 1 & 2
	2	Database training - EBSCO Education Complete
	4, 12, 25	Finding electronic resources - Project Management
	4	Critical Thinking Workshop
	5	Skills for Graduate Success Workshop (Repeat)
	10	Finding electronic resources - Informatics
	11, 15, 22	Writing Workshops
	15	Deadline for Submission of Library requests for Term 2
	17	*Dissertation Workshop
	22	Giving Effective Presentation Workshop
	22	Finding electronic resources - Faculty of Education
	23	*Finding electronic resources - Finance and Banking
	25	*Writing a Literature Review Workshop
	29	*Finding electronic resources - Construction Law

November

	1-30	Library Survey Month
	12	Referencing Workshop Parts 1 & 2
	12 - 17	Library Week
	19, 26	Writing a Research Proposal
	21, 30	Writing Critiques

*Please note that items with asterisk * are tentative and could be subject to change due to unavoidable circumstances.*

FREE electronic resources

Bookboon.com -Download free textbooks online

Bookboon's free online textbooks for students are focused and to the point. They are all written by highly respected professors from top universities in the world and cover topics such as economics, statistics, IT, engineering and natural science.

Findarticles.com

Findarticles.com is the CBS Interactive Business Network with a vast archive of published articles that you can search for free. It covers Business, Reference, Technology, Lifestyle and newspaper collection dated back from 1998 with more than 300 magazines and journal titles.